

Oaks Nursery Parental involvement policy

Children benefit most from nursery education and care when parents and nursery work together in partnership to meet the needs of the children, both individually and as a group.

Aim

1. To support parents settling in new children, managing routines and boundaries
2. To support parents as their children's first and most important educators.
3. To involve parents in the life of nursery and their children's education.

We do this by:

- Actively communicating with parents to improve our knowledge of the needs of their children and to support their families.
- Ensure that written information is accessible through regular informal communication.
- Parents are informed about the nursery, how it's run and policies and procedures via various communication methods; text messaging, emails, whiteboards, newsletters and our website.
- Through discussions staff are able to clarify that parents understand the information which is given to them.
- Parents are encouraged and supported to play an active part in the life of our nursery as a 'helper' during nursery fundraising events and open days.
- Arranging 3 parent participation meetings a year to share children's achievements and progress through discussion and written records.
- Promote the key person approach throughout the nursery by means of verbal introduction, written records and visual displays.
- Make parent's aware that key persons plan for a child's development and interests, and how this is regularly shared with them.
- Encouraging parents to contribute their own skills, knowledge and interests and that it will be valued throughout the nursery, in whatever form it may take. Eg; World celebration days, family festivals.
- Information about relevant conferences, workshops and training is disseminated.
- Encourage families of young children to actively participate in the sing and sign programme via DVD loan system.
- Nursery will support families who have English as an additional language by ensuring that their key person is familiar with key words and phrases in their home language. The setting SENCO will work in partnership to signpost or gain any information or support that may be required from any external agencies.
- Parents are made aware of our complaints policy and procedures.

Adopted on (date): July 2009

Signed on behalf of The Oaks Day Nursery:

Name: Chris Comper

Job title: Nursery Manager

Review 2 October 2014

